

**Minutes of the General Assembly of the Parents' Association of the French
International School of Guangzhou
(Thursday, October 9, 2025)**

The number of members of the Parents' Association for the 2025 school year is 246. 66 members were present or represented. The quorum was therefore reached, and the General Assembly was duly constituted.

The President of the Board of Management, Ms. Desmonts, welcomed the members and introduced the new Consul General of France in Guangzhou, Mr. Laurent Le Godec.

1. Introduction to the Association (Presented by President, Ms. Laure Desmonts)

Ms. Desmonts thanked the attendees and reminded everyone that all parents of students at the school, as well as teachers, are members of the Parents' Association. The General Assembly is an important moment in the life of our school.

The school is founded based on a French association. Its legal entity in China is a Wholly Owned Foreign Enterprise (WOFE), whose sole owner is this French association.

In terms of school management, the Association must comply with the regulations of the AEF (Agency for French Education Abroad) and the French Ministry of National Education, as well as those of the Chinese local education authority and local government.

Parents wishing to participate in school life can do so in the following different ways:

- **Elected Management Committee Members:** The Management Committee, which ensures the school's developmental stability and sustainability, is responsible for financial management, human resource management, administration, and representing the school to the French and Chinese authorities. The work of parents elected to the Management Committee is voluntary.
- **Elected Parent Representatives:** Parent representatives sit on the School Council, which meets three times a year. The School Council votes on the school calendar, internal regulations, and the school project. More broadly, it

is a body for discussing pedagogical issues and matters related to school life (extracurricular activities, school trips, canteen, transportation, etc.).

- **Joining the Parents' Association / Social Committee:** The Parents' Association is a group of volunteer parents aiming to build community by organizing extracurricular activities/projects (leisure, cultural, etc.) for the school and families.
- **Finally, the school frequently needs volunteer parents to assist with school trips, swimming lessons, event preparation, extracurricular activities, etc.** Please participate and respond to the needs expressed by teachers or the administration.

2. Summary of the Start of the 2025 School Year (Presented by Head of School, Mr. Thomy Trémoulu)

The Head of School briefly presented the school year situation, noting that more information on the new campus project and school relocation would be provided later.

- **New Staff**

The start of the 2025-2026 school year welcomed a number of new staff members.

To support the school's development, several new positions were created for the start of the 2025 school year: one Chinese teacher, one History/Geography and Latin teacher, one Life Sciences teacher, one Middle School Mathematics teacher, and one School Life Supervisor. The new staff and teachers are:

- Ms. Huiying Amouyal (Chinese)
- Mr. Clément Gruénais (Life Sciences)
- Ms. Maiwenn Deflandre (Physics/Chemistry - Technology)
- Mr. Matika Lauzon (English)
- Mr. Shannon Beck (History-Geography-Latin)
- Mr. Stéphane Pizzoglio (Mathematics)
- Ms. Mathilde Piochaud (Music Education and Art)
- Ms. Dafne Urresta (School Life Supervisor)

- **Student Numbers at Start of School Year**

The number of enrolled students is 190. Student numbers have grown by 17% over the past three years. The start-of-year numbers are stable compared to last year. The Head of School noted a decrease in kindergarten numbers. Some families postponed registration awaiting the relocation. The secondary school student numbers have increased significantly, partly due to the certification obtained for the class of 2nde (Grade 10).

3. Educational Overview (Presented by Head of School, Mr. Thomy Trémoulu)

- **Primary School**

The school obtained the EFE3D Level 2 certification in 2024 and will strive for Level 3 this year through continued efforts in the field of sustainable development. The school has elected Eco-Delegates, who will be guided by the school's EFE3D coordinator, Mr. Massaux, with assistance from Mr. Gruenais.

The Flsco teacher supports non-native speakers, strengthening support for new students.

The "Fifteen Minutes of Reading" project continues for all primary school students after lunch break.

The Primary-Middle School Liaison Committee has met and prepared several joint projects between CM2 (5th Grade) and 6ème (6th Grade) to facilitate the transition from primary to middle school.

The Board supports teacher training, and several teachers will have the opportunity to participate in training on pedagogical themes within the AEF framework.

The Student Council has been elected by the students and is ready to work for the school year. Students will have autonomy in decision-making and debates to improve their daily lives.

- **Secondary School**

The Brevet and Baccalauréat results were excellent, with all students passing. Results have improved by 3% to 4% over the past two years. Efforts for student monitoring and academic support will continue.

The Student Career Forum will be held again this year. The school has established a partnership with the French Chamber of Commerce and Industry to help students more easily find internships in French companies in Guangzhou.

To enhance the quality of university applications, student-led extra-curricular

projects (school newspaper, sports association, eco-delegates, etc.) continue. This year, the school newspaper is supported by a web radio. The school's goal is to obtain certification for the final year of high school (Terminale). However, the Head of School emphasized that this certification depends particularly on the progress and final date of the relocation and the acquisition of the educational license. If timing does not align, the application will be renewed next year.

- **School Development Plan**

The current School Development Plan ends this year. A new development plan is being developed by the teaching team. It will be presented and voted on at the final School Council meeting for implementation in September 2026.

4. 2024/2025 Financial Report

a. Budget / Actual

The financial performance for the 2024/2025 school year was good and above expectations, mainly due to mid-year registrations and the success of extra-curricular activities.

	Budget	Actual
Income	23,317,040	24,239,485
Expenditure	20,373,571	20,860,739
Surplus	2,943,469	3,378,746

Actual expenditure was slightly higher, primarily attributable to:

- The school covers part of the cost of student study trips, thereby reducing the financial burden on families.
- The school is funding continuous teachers' training; and
- Various technical studies (architectural and legal) related to the new campus.

b. Cost Structure

The school's cost structure has seen little change year on year, with nearly three-quarters of expenditure related to human resources and site rent.

Item	Percentage	2024-2025 (Actual)
Human Resources (incl. ECA)	55%	11,375,103
Rent	16%	3,378,881
School Life & Operating Costs	9%	1,908,576
Canteen & School Bus	5%	952,076
Professional Services	4%	829,891
Works & Equipment	3%	728,673
Others (Insurance, Comms, etc.)	8%	1,687,539
Total		20,860,739

c. Key Financial Ratios

	2023-2024	2024-2025
Income Growth (Actual)		+10.22%
Expenditure Growth (Actual)		+14.68%

2023-2024 2024-2025

	2023-2024	2024-2025
Bad Debt Rate	1.42%	1.24%

Over the past two years, school income has increased by 10%, while expenditure has increased by nearly 15%; this change aligns with the school's objectives: enriching the teaching team and having a campus that meets the requirements for high school certification.

Last year's bad debt rate decreased slightly (1.24%). Bad debts involve only a few families. We had to ask one student to leave during the school year due to this issue.

5. 2025/2026 Budget

a. Budget

Based on registrations at the start of the school year in September, the 2025-2026 school year's income is projected to roughly balance expenditure.

Income		Expenditure	
Tuition Fees	20,761,980	Human Resources (incl. ECA)	12,438,998
Initial Registration Fees	356,400	Rent	5,239,963
Canteen	983,010	School Life & Operating Costs	2,088,396
Transportation	190,000	Canteen & School Bus	1,148,200
Extracurricular Activities	1,035,650	Professional Services	710,000
Other	355,000	Works & Equipment	565,000

Income		Expenditure	
		Other	1,711,893
Total	23,682,040	Total	23,902,450

b. 2025/2026, A Transition Year

Income	23,682,040	• Collection of Initial Registration Fees (-136%) • Increased school coverage of trip costs ("Other" income -60%) • Slight decrease in ECA registrations (-4%)
- 2.3%		
Operating Expenditure	22,554,880	• Creation of 4 new positions & planned recruitment of a librarian (HR expenditure +8.55%) • Participation in school trip costs (150,000 RMB) • Planned replacement of student computers (122,000 RMB)
+ 7.5%		
Transition Expenditure	1,347,570	• 5 months of double rent • Coverage of moving costs from old to new campus • New campus inauguration ceremony

**Projected Net
Surplus** **-220,410**

The projected income decrease in September (compared to last year) is mainly related to the many "initial registration" students we admitted during last year, for which the school received additional income beyond tuition fees. We do not yet know in September 2025 how many mid-year registrations there will be during this school year.

On the expenditure side, costs have risen due to new positions, participation in school trip costs, and the planned replacement of student computers.

Furthermore, the planned campus relocation during the school year will generate special expenses, as the lease for the current campus ends in May 2026, while we will start paying rent for the new campus from January 2026.

c. Tuition Fees

The Board has decided to increase tuition fees for the 2026/2027 school year by 1%.

	Increase	2.5%	1%
	2024-2025	2025-2026	2026-2027
Petite Section	56,100	57,502.5	58,078
Moy/Sec Section - CP/GS	86,500	88,662.5	89,549
Elementary	98,300	100,757.5	101,765
Middle School	142,000	145,550	147,006
High School	150,300	154,057.5	155,598

6. Relocation & Construction Project

Architect Philippe-Xavier Colin from Ben Yeung & Associates presented the main points of the new campus project (drawings attached to these minutes).

Hugo Coffart presented the key project milestones, selected partners, and timeline.

a. Phases

March - July 2025:

Design drawings

June - July 2025:

Tender preparation

Confirmation of land use change

July - August 2025:

Selection of construction contractor

September 2025:

Obtaining construction permit

Selection of supervision company

Start of construction work

January 18, 2026:

Expected end of construction work

March 2-6, 2026:

Relocation

March 9, 2026:

Start of school at new campus

b. Main Partners & Selection Factors

Architectural Design: 杨家声建筑设计事务（广州）有限公司 Ben Yeung & Associates (Guangzhou) Co., Ltd.

This architecture firm has been assisting us for nearly two years in studying the different plots we have considered.

Construction Contractor: 广东百安建设科技集团有限公司 Guangdong Bai'an Construction Technology Group Co., Ltd.

We contacted this contractor as it is a company specializing in fire safety research and engineering. Bai'an was selected following a tender process involving 3 construction contractors, where it proved to be the most competitive.

Supervision Company: 广州永安工程管理有限公司 Guangzhou Yong'an Engineering Management Co., Ltd.

This supervision company was recommended by 2 different experts, and we

selected it after studying 4 other commercial proposals.

There are no links between the construction contractor, the architecture firm, and the supervision company: we took care to select completely independent companies.

Network Systems: 广州陆彩软件科技有限公司 Guangzhou Lucai Software Technology Co., Ltd.

This is the school's IT service provider, which has been serving our Jinshazhou campus for many years.

Furniture: 索菲亚家居股份有限公司 Suofeiya Home Collection Co., Ltd.

This well-known company was selected, particularly for its product quality and the available hygiene certifications.

c. Estimated Costs

The estimated cost for the new campus project is 13,168,000 RMB, including:

Architectural Design: 570,000 RMB

Construction Contractor: 10,103,000 RMB

Supervision Company: 200,000 RMB

Network Systems: 387,000 RMB

Furniture: 420,000 RMB

The project is ongoing, and these costs may change; they are being monitored closely.

The school is able to use its reserves to fund these works; these investments will not lead to any change in the school's cost structure.

d. Q&A

Question regarding formaldehyde and potential indoor pollution sources:

We are paying particular attention to welcoming the school and staff in the best possible hygienic conditions. Measures we have taken include:

- Selecting materials suitable for sensitive environments (schools, hospitals) with satisfactory hygiene and environmental standards;
- Monitoring materials used on site;
- Limiting the quantity of new furniture used (a primary source of formaldehyde emissions);
- Pre-producing and storing off-site the new furniture to be used for the new campus;

- Respecting a nearly 2-month interval between the end of construction and the move-in of students and staff.

We will continuously ventilate the premises to minimize traces of potential indoor pollutants.

Upon project acceptance, we will commission an independent laboratory to assess potential pollution and toxicity in the indoor spaces. Even though we have taken precautions in material selection, if any health risks are detected, we will consider:

- Engaging a professional company for formaldehyde treatment;
- Moving certain movable elements (especially new furniture) to outdoor storage for several months; and, if necessary,
- Postponing the relocation date.

We reassure the entire school community: we will under no circumstances move into any premises that pose the slightest danger to students and staff.

While there are unavoidable risks associated with moving into recently renovated premises, these risks should not be exaggerated irrationally.

Question regarding the use of nearby sports facilities:

We have not yet been able to contact nearby higher education institutions, but this possibility is under study.

7. Election of the 2025-2026 Board of Management

Members elected to the Board of Management Committee for the 2025-2026 school year:

- President: Ms. Laure Desmonts
- Vice-President: Mr. Fabrice Levillain
- Treasurer: Mr. Hugo Coffart
- Secretary: Ms. Anne-Flore Vrac
- Committee Member: Mr. Pierre Petitdemange

8. Election of Parent Representatives to the School Council

Members elected to the School Council for the 2025-2026 school year:

- Kindergarten:
 - Primary Representative: Mr. Jérôme Tintillier

- Alternate Representative: Ms. Karen Yi Wang
- Primary School:
 - Primary Representative: Mr. Sevag Baroudjian
 - Alternate Representative: Ms. Karen Yi Wang
- Secondary School:
 - Primary Representative: Mr. Yann Blanchet
 - Alternate Representative: Mr. Boom Ghou Lam